

SBSE Annual Meeting
SBSE Retreat 2019
Centennial Valley, MT

July 23, 2019, 9:30am - 10:30am Mountain Time
Meeting Minutes: Recorded by Emily McGlohn via Zoom

Present:

Ulrike Passe, President	UP
Georg Reichard, President Elect	GR
Jonathan Bean, Awards & Scholarships Committee Chair	JB
Tom Collins, Treasurer	TC
Alison Kwok	AK
Walter Grondzik	WG
Ryan Smith	RS
Mary Rogero	MR
Fasika Gebremeskel	FG
Judy Theodorson	JT
Andrzej Zarzycki	AZ
Omar A-Hassawi	OAH
Sam Jensen Augustine	SJA
Jonathan Woolley	JW

Online:

Bruce Haglund, Communication Committee Chair	BH
Emily McGlohn, Secretary	EM

AGENDA

1. Announcements
2. Treasurer Report
3. Membership Survey (one year later and final report)
4. Scholarship Report (Jonathan)
5. Education and Resource Committee Report (Michael) McGlynn)
6. Communication Committee Report (Bruce Haglund)
7. Cook Trust Relations (Ulrike Passe)
8. Other relations (Ulrike Passe)
9. Sun Angle Calculator Report (Tom Collins and Ulrike Passe)
10. Summer 2020 Retreat
11. Upcoming Elections
12. New activities/ business conferences

MOTIONS - None

MINUTES

1. Announcements - none.
2. Treasurer Report
 - a. TC- treasurer's report. See included file.
 - b. Donations/support - TC
 - i. Renegotiated Cook Trust financial support.
 - ii. AIA annual donation for retreat
 - c. Sun angle calculator sale - supports scholarships and awards - TC
 - i. 2018 - \$4,000, more details available.
 - ii. 2019 - \$1,100 so far
 - iii. Sales are down a little bit.
 - iv. Placed a new order in 2019 - \$12,000 to \$13,000 for 1000 count
 - v. TC suggests having a Sun Angle Calculator workshop at the retreat next year to encourage sales.
 - d. Membership - TC
 - i. Where most of our funds come from.
 - ii. Increases in membership.
 - iii. We pay some fees to Wild Apricot - approx. \$1,000
 - iv. We pay some fees to PayPal.
 - v. Membership renewal period has started.
 - vi. GR - Membership system is possible to integrate into SBSE website.
 - vii. TC- Seems that Wild Apricot works well. Doesn't require much work from us.
 - viii. TC-30 current life members.
 - ix. UP- membership is still growing.
 - e. Scholarships- TC
 - i. \$9,500 on Scholarships and awards last year
 - ii. Extra funds were there, increasing our outreach.
 - iii. Still haven't given many scholarships this year, conferences are coming up.
 - f. Ending Balance - TC
 - i. Significant amount in the bank, no concern even with Reynolds Symposium and Sun Angle Calculator purchase.
3. Membership Survey (one year later and final report) - UP
 - a. Annual Meeting at Retreat - recognize not everyone can attend but it seems to work for the moment.
 - b. P&T Review List we've established if you want to move onto the list, let UP know. If you know of someone who needs a reviewer, UP can send list.

- c. GR - is there anyone outside of architecture on the list? Engineers? Suggests it should.
 - d. UP - The list does not specify between engineers or architects.
4. Scholarship Report (JB)
- a. Had a good year for scholarships.
 - b. Continuing to find applicants for ASES conference. If you know anyone going or have ideas for how JB can find applicants, let him know.
 - c. Awarded last year.
 - d. Open scholarship.
 - e. Experimenting with 5 scholarships for early-career professors
 - f. All the paper applicants to the Reynolds Symposium were automatically included in the scholarship pool. Would like to discuss nomination process.
 - g. ??- Asked about increased the amounts.
 - h. JB-7-8% scholarships were increased to account for inflation and travel costs.
5. Education and Resource Committee (Report report from MM, read by UP)
- a. Report included.
 - b. GR-trying to get feedback on what the needs are for young and emerging faculty. Even from mentors. More case studies? More tutorials? Place more structure on this subject. Session tomorrow (July 24, 2019) to discuss.
6. Communication Committee Report (BH)
- a. Everything is going smoothly.
 - b. Need a social media coordinator. Links are not working on website to social media.
 - c. Need group photo from 2019 retreat.
 - d. Need a faculty and student review of 2019 retreat.
 - e. UP - as committee chair, the new website is extraordinary. Updated archive: retreats, newsletter, full body of knowledge to the SBSE membership.
 - f. GR - Working to have a schedule where all the presentations will be connected to topics so repository can be searchable on the web.
 - g. UP - THANK YOU BRUCE! THIS IS GREAT.
 - h. BH- also trying to put all scholarship information on website.
7. Cook Trust Relations (UP)
- a. Relationship is great.
 - b. Renewal of the commitment this past winter.
 - c. New Cook Trust Representation last year.
8. Other relations (UP)
- a. PLEA gap year where there were no scholarships - therefore there are two faculty scholarships to the SBSE Retreat. May not happen again.

9. Sun Angle Calculator Report

- a. Already discussed during treasurer's report. See above.

10. Summer 2020 Retreat

- a. UP has idea from Mary M. from Minnesota. No site yet.
- b. See included description.
- c. Others interested? Let UP know.

11. Upcoming Elections

- a. GH will take over as President in the fall.
- b. New President Elected needed.
- c. Good moment at the Retreat to discuss and think about who you want to nominate.
- d. Two new board members doing great work.

12. New activities/ business conferences

- a. WG - Does SBSE want to take a stance on the impending new NAAB criteria?
 - i. UP - If we want to have an official stance we can discuss.
 - ii. GR - Suggests an an-hoc committee to survey members and draft stances when needed.
 - iii. UP - we are an international group.
 - iv. AK - key time as an organization.
 - v. JB - these are international issues, the right of the international community should play a role in US education of architects.
 - vi. GR - we need to become more interdisciplinary. Can we draft something and send out?
 - vii. JB - It's difficult to align all interests here. Create a system to opt in on a stance to address global sustainability issues and how we educate architecture and allied discipline students.
- b. GB - Scholarship and Education chairs are appointed. Is there an advantage to creating elected positions or time limited positions?
 - i. UP - we can discuss, not sure we want to have more elections.

END