## MINUTES SBSE ANNUAL MEETING

13 July 2004 Portland, Oregon

- 1. The meeting was called to order at 12:10 PM by Jim Wasley, SBSE President.
- 2. The winners of the SBSE/ASES Poster Competition were announced, recognized, and received their awards:
  - a. First Place: Daniel Overbey (Ball State University)
  - b. Second Place: Nu Ri Bae and Hyu-Jin Kim (Yonsei University)
  - c. Third Place: Daniel Glaser (University of California Berkeley)
- 3. The recipients of SBSE scholarships for the SBSE retreat and/or ASES conference were announced and received their support checks:

	ASES TRA	AVEL SUPPORT	
1.	Vidhi	Agarwal	Arizona State University
2.	Umesh	Atre	Texas A&M University
3.	Chayapa	Chongcharoensuk	Texas A&M University
4.	Aalok	Deshmukh	Arizona State University
5.	Betina	Martins Mogo	Texas A&M University
6.	Jon	Meendering	University of Oregon
7.	Michael	Murray	Oberlin College
8.	Shruti	Narayan	Arizona State University
9.	Roger	Ota	University of Oregon
10.	Daniel	Overbey	Ball State University
	SBSE RETREAT		
11.	Byoungsoo	Ahn	Texas A&M University
12.	Xiaojun	Cheng	Univ of Southern California
13.	Aalok	Deshmukh	Arizona State University
14.	Lizette	Fife	University of Idaho
15.	Shruti	Narayan	Arizona State University
16.	Caroline	Prochazka	University of Waterloo

4. The recipients of Agents of Change support for participation in the SBSE retreat and/or ASES conference were announced and received their checks:

	ASES TRA	VEL SUPPORT	
		· · · · · · · · · · · · · · · · · · ·	
1	Lizette	Fife	University of Idaho
2	Sara	Goenner	University of Oregon
3	Peter	Marks	Kent State University
4	Eric	Roberts	University of Idaho
5	James	Taylor	University of Idaho
6	Rick	Wilmot	University of Idaho
	SBSE RETREAT		
7.	Megan	Compton	University of Idaho
8.	Sara	Goenner	University of Oregon
9.	Peter	Marks	Kent State University
10.	Leesa	Mayfield	University of Oregon
11.	Mary	Rasure	University of Oregon

- 5. New members of the SBSE Board attending their first meeting in their official roles were welcomed:
  - a. Chris Theis, President-Elect
  - b. Sandra Mallory, Secretary-Treasurer
  - c. Jim Wasley, President
- 6. Sandra Mallory gave the Treasurer's Report. Highlights included:
  - a. A current account balance (07/04/04) of \$8417, with \$4346 in checking and \$4072 in savings
  - b. Scholarship donations of \$1500 from the Jeff Cook estate, \$1000 from Fuller and Jane Moore, and \$2000 from John Reynolds
  - c. Substantial income from sales of the Sun Angle Calculator
  - d. Membership numbers as follows: 2002 -- 101 full, 9 student, 11 affiliate; 2003 116 full, 23 student, 7 developing country, 12 affiliate; 2004 (to date) 47 full, 14 student, 8 developing country, 12 affiliate.
  - e. Membership can be applied for and paid for via the WWW; a listing of paid-up members is posted to the SBSE WWW site.
  - f. Non-paying "members" will be culled from the SBSE membership lists.
- 7. Following a discussion of who is currently a voting member of SBSE, Sandra Mallory moved, seconded by Leonard Bachman, that members from developing countries who have had their dues waived (in accordance with the policy enacted last year) have full voting status. **The motion passed unanimously**.
- 8. Self-introductions were made by attendees. About 40 people were in attendance (not including several who had to leave to participate in the poster presentations).
- 9. Walter Grondzik gave a report on the SBSE Peer Review network. Those interested in using the network or serving as a reviewer should contact <gzik@polaris.net>.
- 10. Bruce Haglund gave a report on the SBSE Newsletter. As always, contributions are sought. Contact <br/> <br/>bhaglund@uidaho.edu> with news, opinions, announcements, photos.
- 11. Compliments on the SBSE WWW site were extended to Robert Marcial (in absentia).
- 12. Acknowledgement and thanks were extended to John Reynolds, Fuller and Jane Moore, and the Agents of Change project for their generous support of students.
- 13. Harvey Bryan gave a report on the Jeff Cook legacy activities, including:
  - a. Support of student scholarships via SBSE
  - b. Development of a slides resource via Arizona State University with a focus in three areas solar, vernacular, and organic architecture
  - c. Cataloging of Jeff Cook's extensive collection of books and papers
  - d. A scholarship to attend the 2004 SBSE Retreat awarded to Eugenio Collados, University of Santiago de Chile
  - e. A scholarship to attend the 2004 PLEA conference awarded to Aalok Deshmukh, Arizona State University

- 14. Walter Grondzik provided an update on the Agents of Change project activities. The training session scheduled for August in Santa Barbara was cancelled. The next training workshop is scheduled for Woods Hole in October 2004 with applications due in early August. The final training workshop will likely be held in summer 2005 at a location to be determined (Florida, Wisconsin, Washington).
- 15. The 2005 SBSE Retreat will be held in Savannah, GA with Emad Afifi in charge of logistics (site arrangements) and Chris Theis and others in charge of content. The theme of the Retreat will be "Beginning Design."
- 16. Chris Theis will look into the possibility of a 2006 retreat venue in Colorado in conjunction with the Denver ASES conference.
- 17. Attendees were reminded of the upcoming ASES/ISES conference in Orlando in August 2005. Abstracts are due in the fall.
- 18. Jim Wasley discussed his efforts to build links between SBSE and the US Green Building Council (USGBC), particularly in the areas of education and academic involvement in USGBC.
- 19. Jim Wasley moved, seconded by Walter Grondzik, that SBSE join USGBC. This issue was discussed informally at the SBSE Retreat prior to the annual meeting. Other than participating formally in an organization that espouses the beliefs of many SBSE members, USGBC membership should also open USGBC benefits and discounts to all SBSE members. **The motion passed unanimously**.
- 20. Jim Wasley reminded attendees that SBSE was a sponsor of the upcoming Cradle-to-Cradle design competition.
- 21. The meeting was adjourned at 1:45 PM.

wtg 27 July 2004